

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

APRIL 18, 2016

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**CALL TO ORDER** – Supervisor Simons called the meeting to order at 7:30 p.m., with Treasurer Beaudua, and Trustees Blackstock, Knotts, Patsalis and Horn. Clerk Kramm, excused.

Nine in the audience.

### PLEDGE OF ALLEGIANCE

**APPROVE AGENDA** – Treasurer Beaudua, supported by Trustee Knotts, moved to approve the agenda and move John Warwick’s Proclamation to the top of New Business. Carried.

**APPROVE MINUTES** – Trustee Knotts, supported by Treasurer Beaudua, moved to approve the minutes of April 4, 2016. Carried.

**CONSENT AGENDA** – Trustee Patsalis, supported by Trustee Horn, moved to accept the Consent Agenda as follows: March 2016 Building report, March 2016 St. Clair and Marine City Fire reports, April 6, 2016 Historical Commission minutes, March 3, 2016 Beautification Committee minutes, Marine City Fire Authority 2016 thru 2017 Budget, March 9, 2016 Park Commission minutes, March 2016 Investment Income report, and the March 2016 Revenue and Expenditure report. Carried.

**DISBURSEMENTS** – Treasurer Beaudua, supported by Trustee Knotts, moved to approve payment of the bills in the amount of \$39,249.94, payroll in the amount of \$86,637.44, and ACH payments in the amount of \$13,403.29. Roll call vote: Yea: Beaudua, Knotts, Blackstock, Patsalis, Horn, and Simons. Carried.

**NEW BUSINESS** – Supervisor Simons, supported by Trustee Patsalis, moved adopt the following Proclamation recognizing John Warwick for his many years of service. Carried.

### PROCLAMATION RECOGNIZING JOHN WARWICK’S SERVICE TO EAST CHINA TOWNSHIP

**WHEREAS, John Warwick** was hired by East China Township on May 18, 1992, and chose to retire from the position of Wastewater Plant Operator effective March 31, 2016, and

**WHEREAS, John Warwick**, prior to being hired as a full-time Wastewater Plant Operator was appointed to and served on the Planning Commission on December 19, 1983, appointed to and served on the Township Board as a Trustee on October 6, 1986 and then appointed and served on the Zoning Board of Appeals on November 21, 1988, and

**WHEREAS, John Warwick** has been ever helpful to the residents and fellow employees of East China and has been willing to perform the tasks placed before him energetically and efficiently and has thereby earned a name for himself and the confidence of the people of East China and the members of the Township Board, and

**NOW THEREFORE BE IT RESOLVED**, that this Board, speaking on behalf of the employees and residents of East China Township, publicly go on record in expressing recognition of **John Warwick** as a valued employee and sincere appreciation for his thirty-three years of public service and our best wishes for his future health and happiness, and

**BE IT FURTHER RESOLVED**, that this Proclamation be entered into the minutes of the East China Township Board, and that a copy thereof be delivered to **John Warwick** as a reminder of the valuable years he has given to public service and to the citizens of East China Township.

**PROCLAMATION DECLARED ADOPTED.**

Trustee Knotts, supported by Treasurer Beaudua, moved to reappoint Joanne Cottrell to the Zoning Board of Appeals through May 7, 2019. Carried.

Treasurer Beaudua, supported by Trustee Horn, moved to offer the vacant Sewer Plant Operator position to Matthew Willemsen. Roll call vote: Yea: Beaudua, Horn, Blackstock, Knotts, Patsalis, and Simons. Carried.

Trustee Patsalis, supported by Trustee Knotts, moved to offer the vacant Sewer Plant Operator position to Brett Ames if Matthew Willemsen does not accept or qualify for the Operator position. Roll call vote: Yea: Patsalis, Knotts, Blackstock, Knotts, Beaudua, and Simons. Carried.

Treasurer Beaudua, supported by Trustee Knotts, moved to accept the retirement of Glenn VanDrese, Sewer Plant Operator effective April 22, 2016. Carried. Trustee Horn would like to try running the Sewer Plant with only three operators and one supervisor for a while. Wastewater Superintendent Chuck Bayly feels the Sewer Plant needs four operators and one Supervisor to maintain current quality standards.

Cindy Beaudua, Park Chairperson, asked residents and park users to adhere to the dog leash law in the parks. Some people are afraid of dogs running at large in the park and Sheriff Deputies will be asked to enforce the ordinance. There is an off-leash dog park available for dogs to run free in the park. The kayak and canoe launch is being delivered April 19<sup>th</sup> and will be installed on April 21<sup>st</sup>.

Office Manager Smith asked members for clarification regarding lunch and break periods. Employees Koryn Garwood, Sande Doktor, and Theresa Ranshaw were present to ask about the Office Manager working through lunch periods. Members agreed employees are required to take a ½ hour unpaid lunch break; and when an employee clocks out to leave the premises for a break it is unpaid. Trustee Knotts said office staff works for the Supervisor and this is a Supervisor issue. Supervisor Simons should have a closed door resolution with the Office Manager regarding the rules.

**UNFINISHED BUSINESS** – Trustee Knotts, supported by Treasurer Beaudua, moved to approve the Social Media Policy as provided. Roll call vote: Yea: Knotts, Beaudua, Blackstock, Horn, Patsalis, and Simons. Carried.

Trustee Knotts, supported by Trustee Horn, moved to rescind the motion to approve Kevin's Landscaping proposal to remove trees at Rosehill Cemetery for \$1,800.00, due to misunderstanding of proposal. Carried.

Treasurer Beaudua, supported by Trustee Horn, moved to approve \$2,100.00 for Timbers Tree Removal to cut down trees at Rosehill Cemetery and remove all debris. DPW staff will be removing the stumps. Roll call vote: Yea: Beaudua, Horn, Blackstock, Knotts, Patsalis, and Simons. Carried.

Based on the recommendation of Dave Nummer of Wade-Trim; Trustee Knotts, supported by Trustee Blackstock, moved to approve \$63,200, for Murray Underground to replace the M-29 water main crossing near River District Hospital. Roll call vote: Yea: Knotts, Blackstock, Patsalis, Horn, Beaudua, and Simons. Carried.

**ANNOUNCEMENTS** – Residents come and vote at the May 3, 2016 School Election.

**MEMBER COMMENTS** – Trustee Patsalis requested that if an item is not on the Agenda that it be discussed only and voted on at the next meeting. Trustee Knotts said anyone interested in serving on the Township Board or the Park Commission should come into the office and file the paperwork as there may be vacancies. Supervisor Simons said a letter has been sent to Randall Kohn on Meisner Road. The Hathaway sewer line project unit prices were actually lower than past costs.

**ADJOURN** – Treasurer Beaudua, supported by Trustee Horn, moved to adjourn at 8:22 p.m. Carried.

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Herbert Blackstock, Recording Secretary

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Larry J. Simons, Supervisor