

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

MAY 7, 2018

CALL TO ORDER – Supervisor Simons called the meeting to order at 7:30 a.m., with Clerk Towne, Treasurer Beaudua, and Trustees Blair, Horn and Blackstock. Trustee Patsalis excused.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Treasurer Beaudua, supported by Trustee Horn, moved to approve the agenda with changes. Carried.

APPROVE MINUTES – Trustee Blackstock, supported by Trustee Blair, moved to approve the Minutes of April 16, 2018. Carried.

CONSENT AGENDA – Trustee Horn, supported by Trustee Blackstock, moved to accept the Consent Agenda as follows: April 2018 Marine City Fire report, April 2018 Building Department report, Marine City Fire Authority Budget, and April 4, 2018 Historical Commission minutes. Carried.

DISBURSEMENTS – Treasurer Beaudua, supported by Trustee Blair, moved to approve payment of the invoices in the amount of \$85,555.08, Accounts Payable \$297,644.72, Payroll direct deposits \$29,993.54, and EFT's \$37,015.41. Roll call vote: Yea: Beaudua, Blair, Blackstock, Horn, Towne, and Simons. Carried.

NEW BUSINESS – Members discussed hiring a Township Manager. A hiring committee as: Trustees Blair, Horn and Treasurer Beaudua.

Trustee Blackstock, supported by Trustee Blair, moved to approve \$1,920 to Project Control Engineering, Inc., to review the sewer inspection footage for Pointe Drive, Marell, Loretta, and Eldon. Roll call vote: Yea: Blackstock, Blair, Horn, Beaudua, Towne, and Simons. Carried. Spicer Group offered a quote of \$5,000 to perform these services.

Treasurer Beaudua, supported by Trustee Horn, moved to approve an Agreement with the St. Clair Senior All Night Event in the amount of \$100.00 for the year 2018. Roll call vote: Yea: Beaudua, Horn, Blackstock, Blair, Towne, and Simons. Carried.

Members discussed the Assessor position and some options.

Treasurer Beaudua, supported by Trustee Blackstock, moved to increase the Office Manager pay by 2% retroactive to July 1, 2017. Roll call vote: Yea: Beaudua, Blackstock, Horn, Blair, Towne, and Simons. Carried.

Treasurer Beaudua, supported by Trustee Blair, moved to advertise and hire a DPW Laborer. Roll call vote: Yea: Beaudua, Blair, Horn, Blackstock, Towne, and Simons. Carried.

Trustee Blackstock, supported by Treasurer Beaudua, moved to approve the purchase of two new election laptops from Hi-Tech at a cost of \$1,353, including labor charges. Roll call vote: Yea: Blackstock, Beaudua, Horn, Blair, Towne, and Simons. Carried.

Trustee Horn, supported by Trustee Blair, moved to approve an Agreement with The Council on Aging in the amount of \$1,000 for the contribution year 2018. Roll call vote: Yea: Horn, Blair, Blackstock, Beaudua, Towne, and Simons. Carried.

Treasurer Beaudua, supported by Trustee Blackstock, moved to approve \$650 for the annual membership fee to the Michigan Association of Planning for the term July 1, 2018 to June 30, 2019. Roll call vote: Yea: Beaudua, Blackstock, Blair, Horn, Towne, and Simons. Carried.

Trustee Blackstock, supported by Treasurer Beaudua, moved to approve attendance by Planning and Zoning members at the Planning and Zoning Essentials Workshop on May 30, 2018 at a cost of \$70 per person. Roll call vote: Yea: Blackstock, Beaudua, Blair, Horn, Towne, and Simons. Carried.

Trustee Blackstock, supported by Trustee Horn, moved to approve the Michigan Municipal League Workers Compensation Fund for the term July 1, 2018 to July 1, 2019 in the amount of \$16,458.00. Roll call vote: Yea: Blackstock, Horn, Blair, Beaudua, Towne, and Simons. Carried.

Trustee Horn, supported by Trustee Blair, moved to approve a sewer credit in the amount of \$326.97 to Gerald Matt. Their backup sump pump was running while they were away. The water did not enter the sewer system. Roll call vote: Yea: Horn, Blair, Blackstock, Beaudua, Towne, and Simons. Carried.

Trustee Blair, supported by Treasurer Beaudua, moved to approve 2018 Budget Amendments in the amount of \$18,974 to the General Fund and \$8,500 to the Capital Projects Fund. Roll call vote: Yea: Blair, Beaudua, Blackstock, Horn, Towne and Simons. Carried.

CLOSED SESSION – Treasurer Beaudua, supported by Trustee Horn, moved to enter into closed session at 8:21 p.m. to discuss a tax tribunal settlement that is in litigation. Carried.

Treasurer Beaudua, supported by Trustee Horn, moved to open the regular meeting at 8:44 p.m. Carried.

Clerk Towne, supported by Trustee Blackstock, moved to accept the tax tribunal settlement as directed by our township attorney. Roll call vote: Yea: Towne, Blackstock, Blair, Simons, Beaudua. Nay: Horn. Carried.

RESOLUTION – Treasurer Beaudua, supported by Trustee Blair, moved to adopt Resolution 1-2018 Amending the General Fund Budget by \$18,974 and the Capital Projects Fund Budget by \$8,500. Carried.

**RESOLUTION 1-2018
AMENDING THE 2018 GENERAL FUND AND
CAPITAL PROJECTS FUND**

WHEREAS, as a result of unanticipated changes in revenue and necessary expenditures, it is necessary to modify the aforesaid Budget; and

WHEREAS, there is a legitimate need for the amendment of the 2018 Budget due to unforeseen changes in the expenditures, and

WHEREAS, the East China Charter Township Board has reviewed the need to increase the GENERAL FUND AND THE CAPITAL PROJECTS FUND, and

THEREFORE, BE IT RESOLVED: The East China Township Board of Trustees approves the resolution to amend the 2018 budget as attached.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

AMEND THE 2018 BUDGET

Account Number	Account Name	Original Budget	Increase Amount
101-216-702.00	Other Clerk Activities-Salaries/Wages (Part-time clerical position-25hrs @ \$15 x 47 weeks)	69,309.00	17,625.00
101-216-714.00	Other Clerk Activities-Medicare Expense (Part-time clerical position-25hrs @\$15 x 47 weeks)	1,009.00	256.00
101-216-715.00	Other Clerk Activities-Social Security Expense (Part-time clerical position-25hrs @ \$15 x 47 weeks)	4,313.00	1,093.00
<i>Total General Fund Increase</i>		74,631.00	18,974.00
495-901-967.01	DPW Replacement Equipment (Increase Budget due to excess in 201 7-ExMark Mower approved at January 2, 2018 Township Board Meeting)	0.00	8,500.00
<i>Total Capital Projects Fund Increase</i>		0.00	8,500.00
<i>Total Budget Fund Increase All Funds</i>		74,631.00	27,474.00

ANNOUNCEMENTS – The Township Office will be closed Monday, May 28, 2018 for Memorial Day.

Supervisor Simons announced a free public presentation on May 17, 2018 at the Marysville High School Performing Arts Center. The presentation is offered by St. Clair County Emergency Management. “Behind the Scene: Lessons Learned in Response and Recovery from the Route 91 Shooting in Las Vegas, NV.” Program begins at 7:00 p.m.

MEMBER COMMENTS – Supervisor Simons said that East China has no influence over DTE recovery of power for residents. DPW Supervisor Blayn is working on obtaining quotes for repairs along Pointe Drive due to sewer repairs.

ADJOURN – Trustee Blackstock, supported by Trustee Blair, moved to adjourn at 8:56 p.m. Carried.

Greg Towne, Clerk

Larry J. Simons, Supervisor