

CHARTER TOWNSHIP OF EAST CHINA
OFFICIAL PROCEEDINGS

JUNE 18, 2007

CALL TO ORDER – Supervisor Randolph called the meeting to order at 7:30 p.m., with Clerk Arnold, Treasurer Beaudua, and Trustees Bober, Simons, and Patsalis. Trustee Knotts excused.

PLEDGE OF ALLEGIANCE

Five in the audience.

APPROVE MINUTES – Trustee Bober, supported by Trustee Patsalis, moved to approve the Minutes of May 21, 2007. Carried.

PUBLIC COMMENT – Ray Foltz introduced himself because he will be running for the St. Clair County Sheriff in the next election. Pat Anger, former Chairperson of the St. Clair County Board of Commissioners was also present to support Ray Foltz.

Richard Patrick, 5430 Orchard Drive was present to ask about road maintenance for Orchard Drive. He also stated that his neighborhood has variable low water pressure. Trustee Patsalis said his neighborhood also has low water pressure. Supervisor Randolph will check into the water pressure issues and road maintenance for Orchard Drive.

CONSENT AGENDA – Treasurer Beaudua, supported by Trustee Bober, moved to accept the consent agenda as follows: Marine City Fire report for May 2007, Building Department report for April 2007, Planning Commission Minutes of May 8, 2007, Zoning Board of Appeals Minutes of May 29, 2007, Beautification Committee Minutes of May 3, 2007, 2007 Tax Rate request for East China School District, St. Clair Fire report for May 2007, Historical Commission Minutes of June 6, 2007, Planning Commission Public Hearing and Regular Meeting Minutes of June 5, 2007. Carried.

DISBURSEMENTS – Treasurer Beaudua, supported by Trustee Patsalis, moved to approve payment of the bills in the amount of \$185,840.31, payroll in the amount of \$44,932.31 and ACH payments in the amount of \$53,771.64. Roll call vote: Yea: Simons, Bober, Arnold, Randolph, Beaudua, and Patsalis. Nay: None. Carried.

MEMBER REPORTS – Trustee Simons reported on the Park Commission meeting of June 13, 2007. Leah Groya from Wade-Trim reviewed the 5-year Recreation Plan. Safety railing has been installed at River Park and swim ladders were installed for safety at Rivera and River Parks.

Trustee Bober reported on the Planning Commission Public Hearing and regular meeting held on June 5, 2007. They recommended that the Township Board approve the rezoning request of Dr. Gary Hosey with a conditional use restriction of OS-1. This restriction will lessen the impact of the surrounding neighborhood. He requested that additional language be added to the draft minutes for Planning Commission approval.

Treasurer Beaudua reported on the June 6, 2007 Historical Commission meeting. Six classes visited Red Brick Schoolhouse at the end of the school year. Revenues collected were \$442.00 for this school year. The Gideon group has asked to hold a meeting at Red Brick School. Displays are now set up in the basement area. A former student who attended the Red Brick Schoolhouse in 1930 met with members to offer insight of class life back then. Red Brick School open house weekends are scheduled for June 17th, July 1st & 15th, and August 5th & 19th from 1:00 p.m. until 4:00 p.m.

Supervisor Randolph reported on the St. Clair Area Fire Authority meeting held on June 7, 2007. The new chief is David Westrick. They will be changing their coverage boundaries to eliminate the section where Marysville has annexed the land for the new Chrysler plant.

NEW BUSINESS – Trustee Patsalis, supported by Treasurer Beaudua, moved to approve attendance by Eric Sheldon at Pumping and Maintenance Seminars on July 25 through 26, 2007 in Caseville. The CEC's he earns will go toward his water and sewage licenses renewal. The cost is \$200 for class instruction and \$159.00 for lodging, plus necessary expenses. Roll call vote: Yea: Patsalis, Beaudua, Simons, Bober, Arnold, and Randolph. Nay: None. Carried.

Trustee Bober, supported by Trustee Simons, moved to approve the 2007 Non-Union Employee raise schedule, increasing wages by 3%, effective July 1, 2007. Roll call vote: Yea: Bober, Simons, Arnold, Patsalis, Beaudua, and Randolph. Nay: None. Carried.

- Secretary Position \$15.39
- Utility Billing/Accounts Receivable \$18.29
- Bookkeeper/Accounts Payable \$23.56
- Office Manager \$18.94
- DPW Supervisor \$28.83
- Park Manager \$13.35
- Cemetery Maintenance \$10.93
- Township Hall Grounds Maint. \$8.50
- Lawn Maintenance, Zimmer \$8.24
- Lawn Maintenance, Butlin \$8.00 (new hire)
- Code Enforcer \$2,622.00/year

Treasurer Beaudua, supported by Trustee Bober, moved to accept the Revenue/Expenditure reports for February, March and April 2007. Carried.

The 2006 Audit Review has been rescheduled due to the absence of the Township Auditor, Larry Allen. This presentation will be held at the next meeting.

Trustee Bober, supported by Clerk Arnold, moved to approve the purchase of B S & A Software. The proposal costs includes the General Ledger System \$1,795; Accounts Payable \$1,495; Cash Receipting \$1,495; Payroll \$1,995; Miscellaneous Receivables \$1,495; Fixed Assets \$1,495; and Utility Billing \$2,650. Optional hardware includes a receipt printer \$600, cash drawer \$150, and a hand held imager \$250. The package purchase price is \$26,470 and includes 12-days of on-site training for implementation and program installation. Roll call vote: Yea: Bober, Arnold, Simons, Randolph, Patsalis, and Beaudua. Nay: None. Carried. There are no maintenance fees the first year and there will be no cost increases for the first 3-years for the annual maintenance fee. Deferred billing is also available to split the cost between the 2007 and 2008 budgets.

Trustee Patsalis, supported by Clerk Arnold, moved to approve the MERS Health Care Savings Program Participation Agreement. Roll call vote: Yea: Patsalis, Arnold, Simons, Bober, Beaudua, and Randolph. Nay: None. Carried.

Trustee Bober, supported by Trustee Simons, moved to adopt the Post Employment Health Care Savings Plan document to be added to the Employee's Administrative Handbook. Roll call vote: Yea: Bober, Simons, Arnold, Patsalis, Beaudua, and Randolph. Nay: None. Carried.

Treasurer Beaudua, supported by Trustee Simons, moved to approve the following wage corrections. 32¢ per hour for Dion Pike, retroactive to July 1, 2006 in the amount of \$665.60 and the 2007 pay increase of 3% (\$29.38 per hour) effective July 1, 2007. 33¢ per hour for Mike McLeod, retroactive to July 1, 2006, in the amount of \$686.40 and the 2007 pay increase of 3% (\$29.92 per hour) effective July 1, 2007. Roll call vote: Yea: Beaudua, Simons, Bober, Patsalis, Arnold, and Randolph. Nay: None. Carried.

Clerk Arnold requested that the regular Township Board meeting time be changed from 7:30 p.m. to 7:00 p.m. This request will be reviewed again at the next meeting.

ANNOUNCEMENTS – The Township's identity had recently been stolen and fraudulent checks were issued with the township's logo and forged signatures. Seaway Bank was right on top of the situation and took care of everything very smoothly. We had to cancel our checking account and reopen a new account.

BOARD MEMBER COMMENTS – Supervisor Randolph stated the asphalt projects for this summer have been completed; Pointe Drive (north of Recor), Chamberlain, Cloverlawn, Northlawn, Shady Lane, Dolphin, Mattison (east of Urban Drive), Rivera, South Riverside, Owana, Belle River Boulevard and Tashmoo.

- Dwayne Loper completed his F-2 test for Water Licensing. His pay grade increased to 57 and hourly wage to \$24.78, effective June 18, 2007 according to the Union schedule.
- Supervisor Randolph will be attending the summer legislative forum on August 8 through 10, 2007, in Bellaire.
- Township logo shirts will be ordered for Board members who wish to purchase them.

Treasurer Beaudua asked about the pie shaped vacant lot at the corner of Orchard Drive and Walnut. The grass is very tall and needs cutting. The office will try to resolve this issue.

- Inquired about the old water plant demolition. There is a short delay due to the DEQ.

Trustee Patsalis asked if Jim Bowser and Carl Wolschon could be made aware of progress whenever Inspector Kern visits their properties about drainage or fence issues.

- The streetlight at Belle River Woods Boulevard is awaiting an electrical hook-up.

Trustee Bober asked that the involved neighbors be informed when Inspector Kern sets a date to meet with the township engineer.

- Asked about the part-time bookkeeping position. The position will be filled in September and the parameters are the same as last year.

Trustee Simons stated that a resident on Belleview Street wants to replace broken curbing on his property. The resident should contact Tom Kammer at the Road Commission.

ADJOURN – Trustee Bober, supported by Treasurer Beaudua, moved to adjourn at 8:46 p.m. Carried.

John A. Randolph, Supervisor

Gary J. Arnold, Clerk